



NOTICE OF PREPARATION

Date: March 31, 2021

To: Reviewing Agencies and Other Interested Parties

Subject: Notice of Preparation of a Draft Environmental Impact Report

Project Title: 3700 Riverside Drive Mixed-Use Project

Project Applicant: 3700 W. Riverside Investments, LLC

Scoping Meeting: April 14, 2021 at 6:00 p.m.

The purpose of this Notice of Preparation (NOP) is to notify potential Responsible Agencies (Agencies) that the Lead Agency, the City of Burbank (City), plans to prepare a project-level Environmental Impact Report (EIR) for the proposed 3700 Riverside Drive Mixed-Use Project (project) and to solicit comments and suggestions regarding (1) the scope and content of the EIR and (2) the environmental issues and alternatives to be addressed in the EIR per the California Environmental Quality Act (CEQA) Guidelines Section 15082. This NOP also provides notice to interested parties, organizations, and individuals of the preparation of the EIR and requests comments on the scope and contents of the environmental document. The project description, location, and the potential environmental effects are contained in the attached Initial Study.

Public Comment Period

The City requests your careful review and consideration of this notice and invites any and all input and comments from interested Agencies, parties, organizations, and individuals regarding the preparation of the EIR. Pursuant to CEQA Guidelines Section 21080.4, Agencies must submit any comments in response to this notice no later than 30 days beginning **March 31, 2021** and ending the close of business on **April 29, 2021**. This NOP and attached Initial Study are available for view online at: <https://www.burbankca.gov/3700RD>.

All comments or other responses to this notice should be submitted in writing to:

Mr. Daniel Villa, Senior Planner
City of Burbank
Planning Division
150 North Third Street
Burbank, California 91502
dvilla@burbankca.gov
818.238.5250

Online Community Meeting and Scoping Meeting

The City will conduct a joint community meeting and scoping meeting in conjunction with this NOP to present the project and the EIR process, and to receive public comments and suggestions regarding the scope and content of the environmental document. In the interest of public health and safety, the meeting will be held virtually on April 14, 2021 at 6:00 p.m. The virtual meeting is held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom which suspends certain requirements of the Ralph M. Brown Act. The meeting can be accessed by following the link below. Interested parties are encouraged to give themselves ample time prior to the meeting start time to familiarize themselves with the virtual meeting platform in order to minimize potential technical difficulties.

Online Community Meeting & Scoping Meeting
April 14, 2021 at 6:00 p.m.
<https://burbankca.zoom.us/j/96319184235>